



REC POWER DISTRIBUTION COMPANY LIMITED
(A wholly owned subsidiary of REC Ltd.)

**1016-1023, 10th Floor, Devika Tower,
Nehru Place, New Delhi - 110 019**

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No. REC PDCL/Empanelment-TPI/2010-11/01

Dated-22.02.2011

Expression of Interest for Empanelment of Agencies as associates for Third Party Quality Inspection, Monitoring & Supervision of Rajiv Gandhi Grameen Vidutikaran Yojana (RGGVY), Feeder Renovation Programme (FRP) & other power distribution works.

REC Power Distribution Company Limited (REC PDCL), a wholly owned subsidiary of REC Ltd., has been incorporated with specific focus on developing and investing in electricity distribution and its related activities.

To carry out the third party quality inspection, monitoring & supervision of RGGVY, FRP & other power distribution works of various Power Utilities through out India. REC PDCL invites Expression of Interest from reputed Agencies to associate with REC PDCL for the above mentioned work.

Agencies desirous of empanelling with REC PDCL for the above mentioned work may apply giving the particulars as per forms I to III.

The application for empanelment be accompanied with a Demand Draft or Banker's cheque of Rs. 25000/- towards non-refundable processing fee payable to " REC Power Distribution Company Limited " at New Delhi. Application without requisite processing fee shall not be considered & shall be rejected.

Agencies are required to meet the following Eligibility Criteria and also furnish adequate form, statements and documentary evidence/certificates in proof of the following criteria for being considered for empanelment for the above mentioned work.

Technical Eligibility Criteria :

- a) The agency should be a registered legal entity (Certificate of incorporation of company).
- b) Reputed Organisations involved in third party quality inspection, monitoring & supervision of electric power distribution/ transmission works.
OR
Agency should have experience for consultancy work in respect of supervision of execution of electric power distribution/ transmission projects.
OR
Govt. utilities/ CPSUs having separate quality control divisions for electric power distribution/transmission projects.
OR
Organisations, which have carried out these works as owners of the system and who have their separate Quality Control Division with qualified manpower for Quality Control Division as per clause-c of Technical Eligibility Criteria.

Note- Agency having experience only as a Turnkey contractor for supply, erection, testing & commissioning of electric power distribution/ transmission projects or third party inspection services of only materials for electric power distribution/ transmission projects shall not be considered for empanelment.

The agency shall submit experience certificates along with letter of awards from the owners/clients for the works completed by them of individual work order of minimum value of Rs.20 lacs in the past in support of the above requirements.

- c) Agency shall have adequately qualified and experienced engineers with capability of executing such type of assignments. The agency shall have on its roll minimum two graduate engineer with at least 15 years of post qualification experience and minimum ten graduate engineers with at least 5 years post qualification experience in the field of construction/supervision of construction /O&M/ inspection of electric power distribution/ transmission system.

Financial Eligibility Criteria :

- a) The agency should have minimum annual turnover of Rs. 5 crore in any of the last three financial years & minimum cumulative turnover of Rs. 20 crore in the last five financial years. Relevant copies of the Annual Accounts need to be furnished as evidence.

For annual accounts of last year i.e. 2009-10, unaudited statement of accounts duly certified by chartered accountant shall be acceptable.

Other Terms & Conditions :

- 1) The agency has to submit relevant documents to support the credentials, experience, turnover etc. Each page of the documents submitted should be signed by authorized signatory.
- 2) Consortium responses are not allowed, in any case.
- 3) Evaluation for empanelment shall be done on the basis of Evaluation Criterion as per Annexure-A.
- 4) Empanelment shall be initially for a period of two years, which may be renewed for further periods after review and mutual agreement. Such renewal shall be at the sole discretion of REC PDCL.
- 5) Agencies who were empanelled against earlier EOI No. REC PDCL/Empanelment-TPI/2008/01 dt. 03.11.08 for same work, need to apply fresh. However, contract awarded to the agencies during empanelment period & are under execution, shall be completed by respective agencies. Similarly, agencies who could not complete the assignments awarded by REC PDCL earlier resulting in termination/fore-closure of their contract need not apply.
- 6) Empanelment with REC PDCL does not confer any right to the agencies to be invited for participating in any bids, tenders etc floated by REC PDCL. REC PDCL reserves the right to call bids/assign work/associate the agency in any area as may be deemed fit by REC PDCL depending upon the profile provided by the agencies & requirement of assignment.

- 7) REC PDCL reserves the right to accept or reject any or all requests for empanelment without assigning any reason. Agencies empanelled will be informed suitably.
- 8) REC PDCL reserves its right to call agencies for detailed presentations to evaluate and asses their capabilities, if required.

Application along with processing fee should be kept in a sealed envelope addressed to **Chief Manager (TPI), REC PDCL, 1016-1023, 10th Floor, Devika Tower, Nehru Place, New Delhi-110019** & put in the Tender Box, which is placed in the office premises of REC PDCL at 10th Floor. Please note that REC PDCL would not be responsible for any misplacement/loss/late receipt of application.

Only complete applications received on or before the due date and time shall be considered. Telegraphic/Fax/E-mail/incomplete applications and applications received after due date and time shall not be considered.

The last date for receipt of the application is 07.03.2011 upto 15:00 hours.

The envelope containing application along with processing fee will be opened on the same day at 15:30 hours and the agencies or their authorized representative may, if they so desire be present at the time of opening.

**Chief Manager (TPI)
REC PDCL**

Annexure-A**Evaluation Criterion****Point based Qualification Requirement**

Parameter	Marks	Max Marks	Weightage
Technical			
Each Graduate Engineer having = or > 15 Yrs experience	10 Marks each	20	20%
Every 5 Graduate Engineers having = or > 5 Yrs experience	10 Marks for each 5 engineers	20	20%
Each work of similar nature (as per technical eligibility criteria- clause-b) of value = or > 20 lacs	20 Mark for each work	40	40%
Financial			
Annual Turnover = or > 5 Cr	5 Marks for each 5 cr.	10	10%
Cumulative Turnover = or > 20 Cr in past 5 years	5 Mark for each 20 cr.	10	10%
		100	100%

Total of maximum marks for all the five criteria would be 100.

Firms getting not less than 50% of the maximum marks in each criteria and overall not less than 70% works total would only be considered for being recommended for being empanelled.

In case of new company having started the operations recently 50% of max. marks would be given for financial turnover criteria i.e. 10 marks will be allotted in totality.

11. Latest IT Return / Audited Annual Accounts : To be enclosed
12. Service Tax Registration Copy : To be enclosed
13. Registration with SEBI, Bar Association : To be enclosed
or other statutory registrations with a
copy of the same, as applicable for the
Service offered
14. Processing Fee details :
15. Additional information if any :

(Authorized Signatory on
behalf of the organization)

FORM-II

BRIEF CVs OF KEY PERSONNEL

(Separate sheet for each key personnel)

Name :

Date of Birth :

Educational Qualification :

Total experience in Number of years :

Years with the organization applying :
for empanelment

Experience
(List of positions held, giving dates/ :
duration, names of organizations,
and brief responsibilities)

Assignments worked on in the Power Sector (distribution/ transmission) along with title of assignment, clients name, location & scope of work in not more than two lines each.

(Authorized Signatory on
behalf of the organization)

FORM-III

BRIEF ON MAJOR ASSIGNMENTS

Undertaken as a third party quality inspection, Monitoring & supervision of electric power distribution/ transmission works or as per clause (b) of technical eligibility criteria (copy of the Letter of award, experience certificate etc. to be enclosed)

Name of assignment :

Name of Client :

Location of Assignment :

No. and Names of personnel deployed :

Originally agreed time to complete the Assignment in months :

Actual time taken to complete the Assignment in Months :

Scope of work of assignment in detail (may attach sheets) :

Deliverables of the assignment :

(Authorized Signatory on
behalf of the organization)